



- b. Addendum to Travel Policy The Addendum to the Travel Policy prohibits University employees from sharing a room with a student and/or students when traveling on behalf of the University. Committee members were concerned that this would increase expenses so that the trips would not be possible. Therefore, the Addendum was approved with language inserted that exceptions may be granted in special circumstances on a case-by-case basis with prior approval of the college dean or appropriate vice president.

### **Announcements**

- ◁ Next Meeting November 28, 2017, 3:30 p.m., GUC Loft (This meeting was subsequently cancelled.)

### **Adjourn**

The committee adjourned at approximately 4:35 p.m.

Submitted by:

Kelly Ford  
Committee Recorder